



**LAKES AT CEDAR GROVE NEIGHBORHOOD ASSOCIATION
APPLICATION FOR MODIFICATION**

*Please read the instructions on page 2 before completing the application.
Allow a maximum of 45 days for a modification review.*

Date: _____

Homeowner's Name: _____

Address: _____ Lot#: _____

Home Phone: _____ Daytime Phone: _____

Est. Start Date: _____ Est. Completion: _____

TYPE OF MODIFICATION BEING REQUESTED

MINOR \$40.00 Review Fee

For minor modifications, please see #5 on page 2 of this form

- Arbor Statuary Garage Door Other
- Basketball Goal Satellite Dish Exterior Lighting Landscape Lighting
- Fence/Fence Stain Retaining Wall Exterior Door Change
- Minor Landscaping Changes Play Equipment

MAJOR \$60.00 Review Fee

For moderate and major modifications please see #6 on page 2 of this form.

- Room Addition Swimming Pool Other
- Deck Revision/Expansion Screened Porch/Sunroom Detached Structure
- Major Landscaping Changes Driveway/Walkway Modification House Color Change

Permission is hereby granted for members of the Architectural Review Committee and appropriate Association Representatives to enter the property to make reasonable observations and inspections of the modification request and completed project.

I have discussed this modification with my neighbors who will be directly impacted by the proposed modification.

Homeowner Signature: _____

The Lakes at Cedar Grove Community Association

Received: _____ Reviewed: _____ Completed Review: _____
Application Approved: _____ Application Denied: _____

INSTRUCTIONS FOR REQUEST FOR MODIFICATION

Please read instructions on this page carefully before completing the application

The Lakes at Cedar Grove Community Association utilizes a **complete package** application procedure. The application is considered when all required documentation is received. If your application is incomplete **your application will be returned unprocessed.**

1. PLEASE PRINT LEGIBLY IN BLACK INK

2. Give your complete legal name
3. Give the address where your evaluation should be mailed.
4. Complete the entire application; please sign and date the form
5. For **minor** modifications, submit a drawing, product brochure, or description of the planned addition with location clearly marked on diagram or survey.
6. For **major modifications**, please enclose two copies of the following with your request:

a. A site plan, to scale, showing exact location of modification being requested in relation to your property lines. A State of Georgia registered survey plat clearly showing property lines, existing improvements, and proposed modification(s). Please show exact location of modification(s) being requested in relation to your property lines. Existing fences, decks, walkways, driveways, etc., should also be indicated.

b. A brief description of the modification, drawings, exterior elevations, floor plan, detail of materials to be used, pictures, catalog pages, brochures, or color samples must be included.

7. It is recommended that the homeowners check with the Fulton County Building and Inspections Department to obtain necessary permits and building code information.

8. **Important:** All applications must be mailed or emailed to:

Pam Cumberlander
Property Manager, CAM
Association Mgt Pros
P O Box 1706
Douglasville, GA 30133
d 678-813-2505 x 1000
f 678-217-8601
pcumberlander@associationmgtpros.com
www.associationmgtpros.com